

SEP 15 2021

State of Texas  
County of Panola

BOBBIE DAVIS  
COUNTY CLERK, PANOLA COUNTY, TEXAS  
BY B. Davis DEPUTY

On this 3<sup>rd</sup> day of August, 2021, the Commissioners' Court of Panola County, Texas met in a Regular meeting of the Court at 1:30 PM in the Commissioners' Courtroom of said County with the following members of the Court present:

LeeAnn Jones	County Judge
Billy Alexander	Commissioner, Precinct #1
David A. Cole	Commissioner, Precinct #2
Craig M. Lawless	Commissioner, Precinct #3
Dale LaGrone	Commissioner, Precinct #4

Also attending were Vicki Heinkel, Administrative Assistant to the County Judge/County Commissioners' Coordinator and Bobbie Davis, Panola County Clerk. Attached to and made a part of these minutes is a list of other attendees and the office or organization that each represent. The following proceedings were held at this meeting:

**PRAYER:** David A. Cole gave the prayer.

**OPEN MEETING:**

1. **CITIZEN COMMENTS:**

There were no citizen comments.

2. **COMMISSIONERS' REPORTS:**

There were no Commissioners' Reports.

3. **COUNTY JUDGE'S REPORT:**

There was no County Judge's Report.

4. **CONSENT ITEMS:**

**PERSONNEL**

- a. To record a change in status of employment for David Jones from Detention Officer to Senior Detention Officer with the Panola County Sheriff's Department effective July 17, 2021 at the rate of \$16.80 per hour.

- b. To record the retirement of Howard Avery as an Operator with the Panola County Road and Bridge Department, Precinct #2, effective July 29, 2021 at 5:00 PM.
- c. To record a change in status of employment for James Welch from Temporary Operator to Operator with the Panola County Road and Bridge Department, Precinct #2, effective August 16, 2021 at the rate of \$18.82 per hour.

**ROAD & BRIDGE**

- a. To approve and record a request by Rockcliff Energy Management to place 6" lines within the right-of-ways of Panola County Roads #337 & #467.

**MISCELLANEOUS**

- a. To approve minutes of Commissioners' Court meetings held during the month of July, 2021.
- b. To approve and record 2021 Budget Amendment No. 16.
- c. To record Holly Gibbs', Tax Assessor-Collector, Continuing Education Transcript for reporting period March 1, 2021 through February 28, 2022; and to record Maintenance Transcript for reporting period January 1, 2021 through December 31, 2021.
- d. To set fees to be charged with services by the Offices of Sheriff and Constables in compliance with Section 118.131 of the Local Government Code and to authorize posting of notice of such fees as required by Section 81.007 of the Local Government Code.
- e. To record a copy of the Panola County Juvenile Probation Department's written statement containing the date, time and place adjustments, documents and budgets will be considered for approval and recording.
- f. To record a copy of the Panola County Community Supervision and Corrections Department's Minutes of Meeting held February 25, 2021; and to record the written statement containing the date, time and place said adjustments, documents and budgets will be considered for approval and recording.

**REQUESTS FOR CONFERENCE ATTENDANCE**

- a. To approve and record a Request for Attendance at a Conference form(s) for the following Panola County elected official(s)/employee(s): PCSD Patrol Deputy Travis Wilson (2); PCSD Patrol Deputy Stephen Gillie; Panola County Extension Agent Clarissa Moon; and Panola County Elections Administrator/Voter Registrar Loretta Mason.

Commissioner David A. Cole moved and Commissioner Billy Alexander seconded the motion to approve the Consent Items. The motion carried unanimously.

A COPY OF EACH LETTER, AMENDMENT, REQUEST, AND/OR BOND IS ATTACHED TO AND MADE A PART OF THE MINUTES.

5. Commissioner Craig M. Lawless moved and Commissioner Dale LaGrone seconded the motion to approve payment of current Panola County bills as prepared and submitted by the County Auditor. The motion carried unanimously. SEE PAYMENT REGISTER ATTACHED.
6. Commissioner David A. Cole moved and Commissioner Craig M. Lawless seconded the motion to approve payment of Panola County payroll as prepared and submitted by the County Treasurer. The motion carried unanimously. SEE PAYROLL DISTRIBUTION REGISTER ATTACHED.
7. Commissioner Billy Alexander moved and Commissioner Dale LaGrone seconded the motion to cancel the bid for diesel/gasoline tabled from the July 20, 2021 Commissioners' Court meeting. The motion carried unanimously.
8. Commissioner Dale LaGrone moved and Commissioner Craig M. Lawless seconded the motion to receive the No New Revenue Tax Rate, Voters Approved Tax Rate and De Minimis Tax Rate schedules from Tax Assessor-Collector Holly Gibbs. The motion carried unanimously. SEE INFORMATION ATTACHED.
9. Commissioner Craig M. Lawless moved and Commissioner Billy Alexander seconded the motion to set the Panola County Budget Hearing for Fiscal Year 2022 on August 17, 2021 at 1:35 PM; to set the adoption of the Fiscal Year 2022 Budget on August 17, 2021 at the conclusion of the budget hearing and to authorize publication of same in accordance with the requirements of laws and regulations applicable thereto (Local Government Code, Section 111.007). The motion carried unanimously.
10. Commissioner David A. Cole moved and Commissioner Dale LaGrone seconded the motion to authorize the County Judge to publish Notice of Meeting to vote on tax rate. The motion carried unanimously. SEE NOTICE ATTACHED.
11. Commissioner Dale LaGrone moved and Commissioner Craig M. Lawless seconded the motion to authorize the County Judge to publish proposed salaries and allowances of

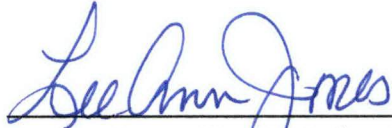
Panola County Elected Officials as set out in the proposed Budget for Fiscal Year 2022 and to set the adoption of such salaries on August 17, 2021 after adoption of the Budget for Fiscal Year 2022 in accordance with the requirements of laws and regulations applicable thereto (Local Government Code, Section 152.013). The motion carried unanimously. SEE NOTICE ATTACHED.

12. Commissioner Dale LaGrone moved and Commissioner Billy Alexander seconded the motion not to impose extra fees on vehicle registrations in Panola County. The motion carried unanimously. SEE INFORMATION ATTACHED.
13. Commissioner Billy Alexander moved and Commissioner Craig M. Lawless seconded the motion to adopt Order #2021-06 granting applicable exemption on independent audit per Texas Local Government Code 262.024 for Panola County financial audit for Fiscal Year 2021 and to approve an engagement letter with the audit firm. The motion carried unanimously. SEE ORDER AND ENGAGEMENT LETTER ATTACHED.
14. Commissioner Craig M. Lawless moved and Commissioner Billy Alexander seconded the motion to approve an Order of General Election for November 2, 2021. The motion carried unanimously. SEE ORDER ATTACHED.
15. Commissioner David A. Cole moved and Commissioner Dale LaGrone seconded the motion to approve the Texas County and District Retirement System Plan Agreement for 2022 and authorize the County Judge to sign and submit appropriate authorizations. The motion carried unanimously. SEE PLAN AGREEMENT ATTACHED.
16. Commissioner Craig M. Lawless moved and Commissioner Billy Alexander seconded the motion to approve and record the Texas Association of Counties – County Choice Final Plan Selection Form – Choice 700 medical/health insurance benefits and renewal rates for Panola County elected officials and employees for the period December 1, 2021 to November 30, 2022; and to authorize any surplus distribution deposited to the Retiree Health Trust Fund. The motion carried unanimously. SEE RENEWAL NOTICE AND BENEFIT CONFIRMATION ATTACHED.
17. Commissioner Dale LaGrone moved and Commissioner Craig M. Lawless seconded the motion not to approve an interlocal agreement between the Regional Public Defender Local Government Corporation and Panola County for FY 2022/2023 biennium. The motion carried unanimously.
18. Commissioner David A. Cole moved and Commissioner Billy Alexander seconded the motion to adopt a Resolution Approving the Financing by the New Hope Cultural Education Facilities Finance Corporation of Health Facilities located within Panola County, Texas. The motion carried unanimously. SEE INFORMATION ATTACHED.

19. Commissioner Dale LaGrone moved and Commissioner Craig M. Lawless seconded the motion to approve a lease agreement between Xerox and Panola County for a replacement copier for the Panola County Clerk's Office. The motion carried unanimously. SEE LEASE AGREEMENT ATTACHED.

The meeting adjourned.

Dated this 3<sup>rd</sup> day of August, 2021.

  
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LeeAnn Jones, County Judge, Panola County, Texas

9-14-21  
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Date

State of Texas  
County of Panola

I, Bobbie Davis, County Clerk, attest that the foregoing is a true and accurate accounting of the Commissioners Court's authorized proceedings for August 3, 2021.

  
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Bobbie Davis, County Clerk

